

MAYOR AND COUNCIL
PUBLIC HEARING
Tuesday, April 13, 2004 7:00 p.m.
Public Hearing

Re-adoption of the 1993 Master Plan - Rick Stup (Carole Larsen present, Frederick County Planning liaison)
Maryland State requires plan be updated every six years. Advertising requirement completed.
No citizen comment.

MAYOR AND COUNCIL
Tuesday, April 13, 2004 immediately following

Roll Call - Harrington, Smith, Greenfield, Stull, Castle, Bell; all present

Mayor - Announces meeting audio and video recording taking place.
Since Friday the city has had 2.7" of rain without bypass operation.
Delegate Weldon will attend meeting on May 11, 2004 to brief City of latest legislative session.
Tap Allocation - Policy will be addressed at April 27 meeting. Flow reports from MDE indicate capacity. Latest report indicates 50 taps available. Taps are not available for all sitting fees and "Lots of Record".

Approval of Minutes -March 3, March 9, March 18, March 23, 2004
Motion by Stull to approve minutes
2nd Bell
Vote 6 - 0

Staff Reports -
Chief Price - Crime down.
Report attached

Kevin Brawner -
Public Works, WWTP, and WTP - 2.7 " rain but no need for bypass
Reports attached

Planning & Zoning - Rick Stup
May 27 will be Planning Commission meeting.
No Board of Appeals in May.
Administrative Assistant hired and has begun work.
Galyn Manor Fee notice has been prepared and will be delivered to residents.

Smith - Does not believe anyone who has paid for tap once should not pay again.

Rick - Council decides tap fees, staff does not.

Mayor - The practice has been to not charge tap fee again.

Bell - The sitting fee should be a guarantee for a tap later.

Rick - Fee is for maintenance of line.

Smith - Problem with not allowing tap if sitting fee is paid.

ARRO - Richard Parks

Report attached.

Skateboard Park - progressing with fencing complete and ramps to start soon.

I&I Project should be completed end of April, with 200,000 gallons saving a day at high flow.

Reservoir Cover engineering proceeding with information exchange with MDE with May 1st bidding.

Committee -

Walt Stull - Campground open

Salary Committee meeting met last week.

Finance Committee this week.

Harrington - None

Smith - None

Greenfield - Easter Egg hunt a success. Looking for volunteers for Railroad days.

Castle - Notice of Main Street application due soon.

Next Business Meeting will be 4/28 @ 7:00 Pacific Café.

Surveys will be ongoing at the Town Houses.

Bell - None

Citizens Forum -

Randy Shores - Knoxville, Md.

Purchased residence at 26 East F St. Location had existing tap. Does not want to pay for tap fee again.

Kim Cable - 4th Ave. Supports for additional school signs

Mayor - Signs will be on next meeting agenda, awaiting more prices.

Old Business -

Bell - Reservoir Generator

Gary Main, GRMSR Electrical was awarded job at previous meeting. He has asked City to

purchase the generator as non tax status for City.

Mayor - On agenda to make clear that we have already considered the contractor and the Council's desire to allow the purchase by him or at his recommendation.

Motion Bell to accept suggested Caterpillar Model D200P4

2nd Smith

Vote 6 - 0

Castle - Suggests temporary signs until next meeting on B St. Near Elementary School.

Chief - Possible that cones can be placed. Noted that the speeders are the parents taking children to school.

Francis Burdette - 524 West B St. Problem is also buses, Eagle's Club attendees. Serious problem.

Handicap Parking - 606 West B St.

Chief has reviewed application and spoke to Ms. Markwell, applicant. Recommends approval.

Barbara Hermasen - 526 B St. Applicant has driveway and doesn't need handicap space due to limited parking in area. Opposes new space.

Chief - There is no parking on north side of B St. now, although it is not marked.

Mayor - Questions whether room for parking on both sides of street.

Bell - Previously we have asked residents to use off-street parking.

Francis Burdette - Everyone has multiple cars on B St. so driveway and street are required.

Motion - Harrington, due to available off-street parking now available, we deny the motion.

2nd - Smith

Vote 6-0 to deny request.

Volunteer Frederick (Big Sweep)

Motion Smith - Donate to Relief Fund & Food Bank and can be used for breakfast if needed.

2nd Greenfield

Vote 6 - 0 to approve

Learning Tree - yearly request from Learning Tree as to dates they would like to use Park Building - staff recommends specific dates of availability - 25-30 children would be using building - pool also indicated for free use

Stull - Motion to approve Learning Tree Summer Camp Program use of park building
2nd - Greenfield
Vote 6 - 0 to approve

Master Plan - Rick Stup
Recommend adoption of Plan
Motion to approve Smith
2nd Stull
Vote 6 - 0 to adopt.

Fifth Ave (Hunter's Knoll) partial repaving - Rick Stup
Street was extended 25 years ago. The portion in question was not the developer's responsibility.
Request the City to pay for 1/3 of cost or \$2,133, to replace old portion. City will not pay until final inspection
Motion to pay 1/3 or \$ 2,133 - Bell
2nd Stull
Smith - Will recuse from voting
Vote 5 - 0, Smith abstain.
Report attached.

East A St Sewer Line Abandonment - Rick Stup
Current 135 LF clay line does not meet industry standards.
Staff recommends denial of wavier request for design by Habitat but allow contractor to use line as lateral.
Relining with six inch will reduce costs.

Bell - Questions plumbing code clean-out requirements. Who will be responsible for maintenance.

ARRO, Richard Parks - Every 75'.

Abandonment of clay line. -
Motion Stull to abandon line
2nd Castle
Vote 6 - 0

Motion to denial request to modify design manual requirements.
2nd Bell
Vote 6 - 0 to approve

Larry Snoody - Habitat for Humanity.
Would ask permission that if relining doesn't work they can excavate to replace line.

Rick Stup -

Recommend permitting private easement from property line to manhole...if they choose to use 8' clay line, they can.

Motion to approve Staffs recommendation - Stull
2nd Smith

Bell - Recommends work must comply with Frederick County Plumbing Code.

Stull - Motion includes Plumbing Code recommendation

Vote 6 - 0

Bid Opening - WWTP consultant.

Rick - The bid tonight is only one portion of overall score. It will be calculated with technical score on will be presented for selection at the April 27th meeting. Scoring procedure is used by Frederick County.

Dan Snyder - 60% of score is based on technical merit and 40% on bid price.

Mayor - Four bids received.

View - \$465,000

WATEK- \$338,774

Whitman & Requit- \$648,650

Dewberry \$ 499,300

Rick - Team will review bids and make recommendations at April 27 meeting. Mike Marshner participated in procedure.

Dave - Bidders were requested to supply quotes for ordinance costing \$4,000, the budgeted amount.

Fireworks Bid Opening - All bids were requested for \$4,000

Fireworks Productions - 3,100 shells

Bay Fireworks - numerous shells

Pyrotechnics -\$3,900

Shaffer - numerous shells.

Mayor - Committee consisting of Greenfield, Reynolds, and Dave will evaluate bids and recommendation at April 27 meeting.

Mayor - Proclamation - 2004 Maryland Chief's Challenge Campaign.

Adjournment

Approved By: _____
Mayor Date

Witnessed By: _____
City Administrator Date